

## How to Reaccredit your Officiating qualification

Accredited National Officials will be informed by BowlsLink that they are due for Re-accreditation and the expiry date of their current Accreditation, providing your contact details on your Bowlslink account are current.

Before **commencing** any Reaccreditation Course, participants **will need** to purchase the Laws of the Sport of Bowls (4<sup>th</sup> Edition April or May 2023) and the current Officiating Manual (November 2023). The publications can be purchased through: Ibowls Shop - <https://www.ibowlonline.com.au/> or Bowls Australia Shop - <https://shop.bowls.com.au/>

National Officials **should** maintain a current Work With Children (WWCC) certification as per the [Bowls Australia Safe Guarding Children and Young People Policy](#). The WWCC can be obtained by:  
Visiting the nearest Service NSW, or  
Online at: [Apply for a Working with Children Check | Service NSW](#)

1. The applicants then **must** submit an application to Bowls NSW. The Application can be submitted by the applicant(s) or their Club, District or Zone on their behalf. The application **MUST BE** submitted **within 6 months** prior to the applicant's Accreditation expiry date, or **within 12 months** after the applicant's Accreditation expiry date.
2. Once the application has been processed by Bowls NSW (**allow 2-3 weeks**), the State Umpires Committee will be informed who will then organise a Presenter & Assessor to liaise with the applicant(s) to arrange time/date and venue for the course.
3. The complete the online application form, please click on the link  
[Group booking form – Officials Re-accreditation](#)  
[Individual booking form – Officials Re-accreditation](#)  
[Officials Code of Behaviour](#)
  - The applications will not progress unless payment is made. Payment can only be made by using a **Credit Card or Debit Card**.
4. Re-accreditation Course(s) **must not** be started until steps 1,2 and 3 have been completed.

5. At the completion of the course the P&A must send the completed P&A Advice Form to Bowls NSW.
6. The P&A **must** keep a copy of all paperwork (Re-accreditation paperwork & PA Advice Form) for **six (6) months**.

Please Note:

1. If the applicant(s) FAILS to submit a Re-accreditation Application within 12 months after their Accreditation expiry date, the member WILL BE required to submit an application for Accreditation for an Official (Marker, Measurer & National Umpire) and attend an Accreditation Course.
2. The Re-accreditation Course must be completed within six (6) months of the application being lodged. Extension may be granted on medical grounds.
3. If the procedures are not followed, then the Accreditation **WILL NOT** be finalised.
4. Participants seeking a Measurers or National Umpires Reaccreditation **MUST BE** physically able to kneel on the bowling surface to conduct a measure and able to stand up without physical support.

The Bowls NSW Procedures for Applications (Officials) can be obtained from:  
[Bowls NSW Procedures for Applications \(Officials\)](#)